

JOB ANNOUNCEMENT

MARIN AGRICULTURAL LAND TRUST
P.O. Box 809, Point Reyes Station, CA 94956
January 2010

Conservation Easement Stewardship Associate

Position Summary: The Stewardship Associate is a full-time exempt position that has responsibilities in all aspects of MALT's Conservation Easement Stewardship Program. The Stewardship Associate is supervised by and works closely with the Stewardship Director and participates as a team member with other MALT staff. Occasional evening and weekend hours may be required. The Stewardship Associate works both in MALT's Point Reyes Station Office and in the field.

Duties and Responsibilities include:

- Evaluate prospective easement projects for consistency with MALT's mission and programs in collaboration with other Easement Program staff.
- Prepare baseline documentation for new projects and monitor properties protected by Agricultural Conservation Easements according to organizational policy and procedures.
- Assist in evaluating requests to exercise reserved rights on protected properties and make recommendations to the Stewardship and Executive Directors.
- Establish and maintain positive relationships and communications with landowners, agricultural producers, and organizational partners.
- Represent MALT in local and regional organizations, activities, and projects related to land stewardship and conservation planning (e.g., Marin Resource Conservation District, USDA NRCS, Marin-Sonoma Weed Management Area, Marin Carbon Project, etc.)
- Assist the Stewardship Director and Easement Program Director in developing and implementing easement project planning and funding strategies.
- Research and prepare position papers on a range of conservation-oriented topics, including invasive species control, habitat protection and enhancement, and agricultural best management practices.
- Take an active interest in agricultural issues and promote MALT's mission to support local agricultural.
- Prepare articles or reports for newsletters and handouts to promote stewardship activities.
- Collect and/or create regional, county and local GIS map data.
- Utilize and update property databases and GIS data and output as needed. Create maps for Stewardship projects and Organizational needs.
- Review and assist in updating the Stewardship Handbook, and policies and procedures as appropriate.
- Maintain files and documentation according to records management policy and procedures; regularly update and maintain MALT's online database (Conservation Track).
- Attend bi-monthly meetings of the Board's Stewardship Committee.
- Work cooperatively with, and maintain good communications with, other staff and Board members. Assist with functions and events as needed.

Qualifications:

- Bachelor's degree in natural resources management, range management, plant or wildlife ecology or related field.
- Experience working with land trusts or in the field of conservation planning.
- Familiarity with California flora and fauna, rangeland ecosystems, and invasive species control.
- Basic understanding of the principles and practices of watershed management, including federal and state water quality regulations.
- Familiarity with best management practices to minimize water quality impacts from agricultural lands.
- Excellent oral and written communication skills.
- Proven ability to work effectively and personably with a variety of people, including ranchers, agricultural producers, and conservation professionals.
- Demonstrated experience creating maps and managing data with the current generation of ArcGIS software products (version 9.X).
- Close attention to detail and accuracy, excellent organizational abilities, and ability to work both independently and as part of a team.
- Must be able to hike up to 6 miles per day over steep and rugged terrain, and be able to lift and carry up to 50 pounds.
- Reliable transportation and a valid driver's license required with acceptable DMV record and automobile liability insurance. Experience driving off-road helpful.

Competitive salary commensurate with skills and experience. Excellent benefits.

Send resume and cover letter to: Stewardship Associate Search
Marin Agricultural Land Trust
P.O. Box 809, Point Reyes Station, CA 94956
Or email to Barbara Petty at bpetty@malt.org

For information about MALT: www.malt.org

Marin Agricultural Land Trust is an Equal Opportunity Employer